

**SPRINGVALE TOWNSHIP  
SEPTEMBER 2020  
REGULAR BOARD MEETING**

The Springvale Township Board met in regular session on Tuesday, September 8, 2020, 7:30 PM at the Springvale Township Hall, 8198 East Mitchell Road. There were four visitors present.

**CALL TO ORDER** 7:30 PM by Township Supervisor, Tom Whipp.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** by Pat McCune, Clerk

Tom Whipp, Supervisor	Present	Becky Fettig, Trustee	Present
Dawn DeRue, Treasurer	Present	Julie Poquette, Trustee	Present
Patricia McCune, Clerk	Present		

**ANNOUNCEMENT** – Supervisor Whipp

Springvale Township Sexton and longtime Springvale Township resident, Delbert Dunshee, was involved in a fatal farm accident over the holiday weekend. Delbert also served Springvale Township for many years as a volunteer for the Springvale Township Fire Department (STFD). Delbert will be missed.

**PRESENTATION:** Val Meyerson, Petoskey Public Library

Val discussed new programs that are being offered by the Petoskey Public Library and also provided copies and discussed topics contained within the most recent Petoskey Public Library Newsletter.

**CONSENT AGENDA ITEMS**

- **August 2020 Regular Board meeting minutes**
- **Payment of bills: August 2020**
- **Clerk and Treasurer’s Report:** Pat McCune, Clerk and Dawn DeRue, Treasurer

Per Treasurer, Dawn DeRue, Chemical Bank is now TCF Bank.

Motion made by Trustee, Becky Fettig, to approve Consent Agenda Items. Motion supported by Trustee, Julie Poquette. Board unanimously approved Consent Agenda Items.

**VERBAL REPORTS**

- **Springvale Township Fire Department (STFD)** – Supervisor Whipp discussed recent medical leave of Chief Robert Stark. Supervisor Whipp had a meeting with STFD officers to discuss interim changes to the STFD chain of command as outlined in the STFD meeting minutes provided by Supervisor Whipp.

Trustee, Becky Fettig, made a motion to support the proposed interim changes to the STFD chain of command. Clerk, Pat McCune, supported the motion. Board unanimously approved.

➤ **Ordinance Enforcement Officer (OEO) – Becky Fettig**

Reviewed September 2020 Written Report.

➤ **Lake Level Committee – Bill Shorter**

- Gates were not open all of the way during recent rains which caused some power outages at the lock.
- Emmet County has asked the Army Corps of Engineers to install an emergency generator at the lock.
- Army Corps of Engineers, David Wright, has retired. Jill Jarema has assumed David Wright’s position.

➤ **Emmet County Report - Bill Shorter, Emmet County Commissioner**

- The Office of Emergency Management for Charlevoix, Cheboygan, and Emmet County has dissolved. The assets were distributed among the counties; Emmet County received 37% of the assets.
- Charlevoix and Emmet County have joined together to form a two county Office of Emergency Management. Jill McDonald represents Charlevoix County and Randy Weston, Director of Emmet County EMS represents Emmet County.
- There has been an increase in COVID rates within Emmet County
- Emmet County will be hiring an Assistant Administrator.

**OLD BUSINESS**

➤ **Greenwood Rd**

Supervisor Whipp had another meeting with Emmet County Road Commission (ECRC) regarding the remaining work that needs to be completed on Greenwood Road. Springvale Township Board will not pay remainder of bill until road is repaired. Springvale Township still owes ECRC a final payment of about \$30,000 for the Greenwood Rd. repair.

➤ **Hidden Driveway Sign on Mitchell Rd.**

ECRC has installed a hidden driveway sign on E Mitchell near the curve just beyond the Springvale Township Hall.

➤ **Springvale Township Hall Generator**

The generator purchased by Springvale Township will be installed next week at the Springvale Township Hall.

**NEW BUSINESS**

➤ **Freedom of Information Act (FOIA) Policy Revision – Clerk Pat McCune**

Clerk, Pat McCune, outlined additions/wording changes to the document which were made based on recommendations from the Michigan Township Association (MTA) to clarify identity requirements and responsibilities of the requesting party along with responsibilities of the responding government authority.

Treasurer, Dawn DeRue, made a motion to accept the changes as proposed. Trustee, Julie Poquette, supported the motion. Board unanimously approved.

➤ **Crooked River Report**

Supervisor Whipp provided board members with copies of the report prepared by the Friends of Crooked River for board review. Springvale Township had previously agreed to share the cost of investigating and preparing this report with other townships that surround Crooked River.

➤ **Springvale Township Sexton Vacancy**

Supervisor Whipp recommended that Jason Smith, Northern Lawn Care, fill the position of Springvale Township Sexton which was unexpectedly vacated by Delbert Dunshee. Greenwood Cemetery has also agreed to help Jason Smith out if needed.

Treasurer, Dawn DeRue, questioned if a job description existed for the position of Springvale Township Sexton. Per Pat McCune, former Trustee, Marilyn Harris, revised the Sexton job description prior to her resignation but it was never reviewed and/or approved of by the board. Clerk, Pat McCune, will update this job description and present it for board review at a future meeting.

Clerk, Pat McCune, made a motion that Jason Smith, Northern Lawn Care, temporarily assumes the position of Springvale Township Sexton for a six month probationary period. Trustee, Becky Fettig supported the motion. Board unanimously approved.

**COMMENTS FROM FLOOR**

Two meeting attendees questioned board members about the existence of a Springvale Township Blight ordinance and how the public files a blight complaint. OEO, Becky Fettig, responded to the questions.

**COMMENTS FROM BOARD**

**ADJOURN 8:26** PM by Supervisor, Tom Whipp

Respectfully submitted,

Elaine Whipp. Springvale Township Deputy Clerk

\_\_\_\_\_, Springvale Township Clerk

Approved by Springvale Township Board on \_\_\_\_\_