

**SPRINGVALE TOWNSHIP
DECEMBER 2020
REGULAR BOARD MEETING**

The Springvale Township Board met in regular session on Tuesday, December 9, 2020, 7:30 PM at the Springvale Township Hall, 8198 East Mitchell Road. There were four visitors present.

CALL TO ORDER 7:30 PM by Township Supervisor, Tom Whipp.

PLEDGE OF ALLEGIANCE

ROLL CALL by Pat McCune, Clerk

Tom Whipp, Supervisor	Present	Becky Fettig, Trustee	Present
Dawn DeRue, Treasurer	Present	Julie Poquette, Trustee	Present
Patricia McCune, Clerk	Present		

CONSENT AGENDA ITEMS

- **November 2020 Regular Board meeting minutes**
- **Payment of bills: November 2020**

Trustee, Becky Fettig, questioned amount for front door lock. Per Treasurer, Dawn DeRue, she checked the price of a similar lock at Lowe's and it does cost over \$500.

- **Clerk and Treasurer's Report:** Pat McCune, Clerk and Dawn DeRue, Treasurer

Clerk, Pat McCune, would like to provide a trial balance with totals for each category rather than individual lines. Treasurer, Dawn DeRue, agrees.

Trustee, Becky Fettig made a motion to approve Consent Agenda Items. Motion supported by Trustee, Julie Poquette. Board unanimously approved Consent Agenda Items.

VERBAL REPORTS

- **Ordinance Enforcement Officer (OEO) – Becky Fettig**
 - Reviewed December 2020 Written Report.
- **Emmet County Report – Bill Shorter**
 - COVID-19 Cases in Emmet County is #1 priority
 - County encourages wearing mask and is supporting COVID testing.
- **Lake Level Committee Report – Bill Shorter**
 - Last level recorded with Bob Stark was 1.2 inches too high

OLD BUSINESS

- **Repair New Springvale Township Fire Hall- Supervisor, Tom Whipp**
 - New entrance door has been installed but company is still working on programming lock.
- **Springvale Township Website – Treasurer, Dawn DeRue**
 - Treasurer, Dawn DeRue, has contacted GasLight Media to create a Springvale Township website and will share the GasLight media proposal with the board at a future Regular Board meeting.

NEW BUSINESS

- **Draft Job Description for Springvale Township Sexton position– Clerk, Pat McCune**

Clerk, Pat McCune distributed copies of a draft Springvale Township Sexton job description for board review. Board will discuss draft at a future Regular Board meeting.

- **Springvale Township Fire Department – Supervisor, Tom Whipp**

A red maple tree was planted near the main entrance to the new Springvale Township Fire Hall in memory of Fire Chief, Robert Stark.

- **Amend Springvale Township 2020 – 2021 Budget – Clerk, Pat McCune**
 - **Department 101 Governing Body**
 - **101-101-965.00 Insurance and Bonds** - Increase budget \$2,000 from \$16,000 to \$18,000 to cover added cost for cyber security insurance.
 - **Department 253 Treasurer**
 - **101-253-710.00 FICA Tax** – Increase budget \$500 from \$700 to \$1,200.
 - **Department 557 Cemetery**
 - **101-567-726.000 Supplies** – Increase budget from \$0 to \$1,500 to cover the expense of purchasing a computer to run the cemetery program.
 - **Department 336 Fire Department**
 - **206-336-937.000 Small Equip Repair & Maintenance** – Increase budget from \$11,000 to \$15,000 due to unanticipated repairs.

Trustee, Becky Fettig made a motion to amend the Springvale Township 2020 – 2021 budget as outlined above. Motion supported by Treasurer, Dawn DeRue. Board unanimously approved.

- **2021 Springvale Meeting Dates – Pat McCune**

Treasurer, Dawn DeRue, made a motion to approve. Motion supported by Trustee, Becky Fettig. Board unanimously approved.

COMMENTS FROM FLOOR

Bill Shorter thanked the Springvale Township Board for creating and supporting the Springvale Township Lake Level Committee and would like to see this committee continue in the future with the new board. Bill Shorter volunteered to continue on this committee but would also like to recruit other members.

COMMENTS FROM BOARD

Clerk, Pat McCune, mentioned the annual Springvale Township meeting with the Emmet County Road Commission (ECRC) which is scheduled to occur on Tuesday, January 26, 2021, at 6:30 PM at ECRC Office at 2265 Hathaway Rd, Harbor Springs, MI. The meeting is open to the public.

ADJOURN 8:28 PM by Supervisor, Tom Whipp

Respectfully submitted,

Elaine Whipp. Springvale Township Deputy Clerk

_____, Springvale Township Clerk

Approved by Springvale Township Board on _____