

**SPRINGVALE TOWNSHIP  
NOVEMBER 2020  
REGULAR BOARD MEETING**

The Springvale Township Board met in regular session on Tuesday, November 10, 2020, 7:30 PM at the Springvale Township Hall, 8198 East Mitchell Road. There was one visitor present.

**CALL TO ORDER** 7:30 PM by Township Supervisor, Tom Whipp.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** by Pat McCune, Clerk

Tom Whipp, Supervisor	Present	Becky Fettig, Trustee	Absent
Dawn DeRue, Treasurer	Present	Julie Poquette, Trustee	Present
Patricia McCune, Clerk	Present		

**CONSENT AGENDA ITEMS**

- **October 2020 Regular Board meeting minutes**
- **Payment of bills: October 2020**
- **Clerk and Treasurer’s Report:** Pat McCune, Clerk and Dawn DeRue, Treasurer

Clerk, Pat McCune, made a motion to approve Consent Agenda Items. Motion supported by Trustee, Julie Poquette. Board unanimously approved Consent Agenda Items.

**VERBAL REPORTS**

- **Springvale Township Fire Department (STFD) – Supervisor Whipp**
  - Chief Stark will receive his full salary for 2020.
  - Ed Sutfin will receive chief’s pay as acting fire chief effective when role assumed.
  - Kevin Shaw will receive assistant chief’s pay as acting assistant chief effective when role assumed.
- **Ordinance Enforcement Officer (OEO) – Becky Fettig**
  - Reviewed November 2020 Written Report.

**OLD BUSINESS**

- **Repair New Springvale Township Fire Hall**
  - Repairs are in process. New entrance door will be installed when received. Hallmark Construction will also redo tile and carpet in entrance way.

**NEW BUSINESS**

- **Emmet County Interlocal Agreement for the Designated Assessor**

Clerk, Pat McCune, made a motion to approve the Emmet County Interlocal Agreement for the Designated Assessor. Motion supported by Treasurer, Dawn DeRue. Board unanimously approved.

➤ **Warrants for Collection for Winter Tax Bills**

- 2020 Warrant for Collection Berry Creek Homeowners Special Assessment Resolution#2020111003
- 2020 Warrant for Collection Trails End Special Assessment, Maintenance Fee, Resoultion#2020111002
- 2020 Warrant for Collection Township Park Rd Special Assessment Resolution#20200111001

Trustee, Julie Poquette, made a motion to approve the Warrants for Collection as described in Resolution #2020111001, #2020111002, and #2020111003. Treasurer, Dawn DeRue supported the motion. Board unanimously approved.

➤ **Sinking Fund for Graham Road Sewer**

Little Traverse Township has an insurance policy to cover any potential damage that might occur to the two Graham Road Sewer lift stations. If insurance claims filed, Springvale Township would need to pay the deductible. Clerk, Dawn DeRue, was given a copy of the insurance policy.

Clerk, Pat McCune, made a motion to establish a sinking fund to cover the cost of any future insurance deductibles by charging Graham Rd. sewer customers \$100 each per year resulting in \$4,200 dollars annually in the sinking fund. Trustee, Julie Poquette, supported the motion. Board unanimously approved.

➤ **Web site for Springvale Township**

Emmet County offered to maintain the Springvale Township website for \$3,600 dollars per year. Treasurer, Dawn DeRue, has offered to maintain an independent Springvale Township website which Emmet County could link to at no charge to Springvale Township.

Clerk, Pat McCune, made a motion that Springvale Township creates their own website. Treasurer, Dawn DeRue, supported the motion. Board unanimously approved the motion.

➤ **Planning Committee Appointment**

Treasurer, Dawn DeRue, made a motion to reappoint Joe Schodde for an additional one year term on the Springvale Planning Committee. Trustee, Julie Poquette, supported the motion. Board unanimously approved.

**COMMENTS FROM FLOOR**

**COMMENTS FROM BOARD**

Per Supervisor Whipp, Northern Lawn Care's bill for last month rolled the cemetery charges into the burial charge instead of listing the items out separately which included removing debris, trees, and shrubs from the cemetery in addition to several burials. Future bills will list these items out separately.

**ADJOURN 8:10** PM by Supervisor, Tom Whipp

Respectfully submitted,

Elaine Whipp. Springvale Township Deputy Clerk

\_\_\_\_\_, Springvale Township Clerk

Approved by Springvale Township Board on \_\_\_\_\_